



Air & Space Forces Aid Society (AFAS)
Application Instructions for Financial Assistance
Using the AFAS Member Portal




Welcome to the Air & Space Forces Aid Society!



Access the Member Portal:


- Go to <https://portal.afas.org>
- To get started, select **“My Applications”**

 Home

WELCOME TO THE AFAS PORTAL

To make a donation to the Air & Space Forces Aid Society click the Donate Button on the left.
To apply for Education, Financial Assistance or Community Programs (Bundles for Babies, Child Care for PCS, Give Parents a Break, “Bee” Arnold Spouse Tuition Program) or to continue an existing application click the My Applications Button on the right.

Donate

My Applications 

Sign In or Register:

- If you already have an account, sign in with your **email** and **password**.
- If you're new, select **"Register"** and follow the prompts (see next page for details).
- If you have trouble signing in, click **"Forgot your password"** to reset it. You will receive an email to the registered email on file with a link to change the password. If you do not receive the email (please check Junk/Spam folders) you may give us a call at 703-972-2604 for assistance.

Sign in Register

Welcome to our new Air & Space Forces Aid Society portal!

EMERGENCY TRAVEL – ALL EMERGENCY TRAVEL FINANCIAL ASSISTANCE REQUIRED DUE TO SERIOUS ILLNESS/DEATH OF A FAMILY MEMBER WILL BE PROCESSED THROUGH THE AMERICAN RED CROSS (ARC). PLEASE CONTACT THE ARC AT 1-877-272-7337 FOR IMMEDIATE ASSISTANCE.

This is your one-stop shop to manage your relationship with the Air & Space Forces Aid Society, the official charity supporting US Airmen and Space Guardians. Once you create your account and log in, you will be able to view your donation history, set-up and manage your recurring gift, apply for an education grant, emergency assistance, community programs, or manage your education or emergency assistance loans.

If this is your first time accessing the portal, please navigate to the "Register" tab above to set up your account.

If you need to unlock your account please click the "Forgot Your Password" button below.

If you have any issues please contact the following for support:

For issues with Donations, please contact the Donation Team: donations@afas-hq.org
For issues applying for Education Assistance, please contact the Education Team: education@afas-hq.org
For issues applying for Assistance, please contact the Assistance Team: ea@afas-hq.org

Sign In

* Email

* Password

Remember me?

Sign in Forgot your password?

Register: Create a New Account

- Enter your personal email address (do not use a **.mil** or **.edu** email).
- Create and confirm your password.
- Enter the code shown on the screen, then click **“Register.”**



Note: If you see a message that your email is already in use, you already have an account. Select **“Sign In”** and enter your credentials. If you have an account and do not remember your password, please select Forgot Password to reset it. You will receive an email to the registered email on file with a link to change your password.

[Sign in](#)


Please DO NOT use your ".mil" email address to register. You may not receive important email notifications if you do so. If you receive a message that your email address is already taken, please return to the "Sign in" tab and use the password reset button at the bottom of the screen to generate a password for your account.

Register an account

* Email

* Password

* Confirm password


[Generate a new image](#)
[Play the audio code](#)


Enter the code from the image

Profile:

- Please provide some information about yourself. All required fields marked with an asterisk (*) must be completed.



Note: Once the profile information is completed, you should be taken back to the Sign in screen and be able to Sign In.

 John Snuffy

Please provide some information about yourself. Please DO NOT use your *.mil* email address as your username/primary email. You may not receive important email notifications if you do so.

Your information

Title *	<input type="text" value="Amn"/>	E-mail/Username	<input type="text" value="johnsnuffy80@gmail.com"/>
First Name *	<input type="text" value="John"/>	Business Phone	<input type="text" value="703-972-2604"/>
Middle Name	<input type="text"/>		
Last Name *	<input type="text" value="Snuffy"/>		

Address

Street 1	<input type="text" value="1550 Crystal Drive"/>	Address 1: State/Province	<input type="text"/>
Street 2	<input type="text"/>	ZIP/Postal Code	<input type="text" value="22202"/>
City	<input type="text" value="Arlington"/>	Address 1: Country/Region	<input type="text" value="United States"/>

Profile

Donation History

Recurring Donations

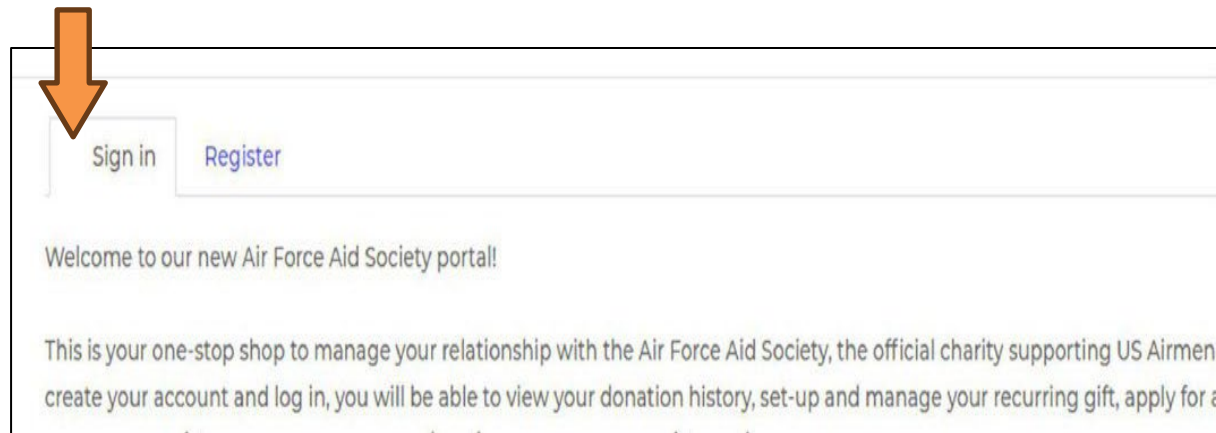
My Applications

Security

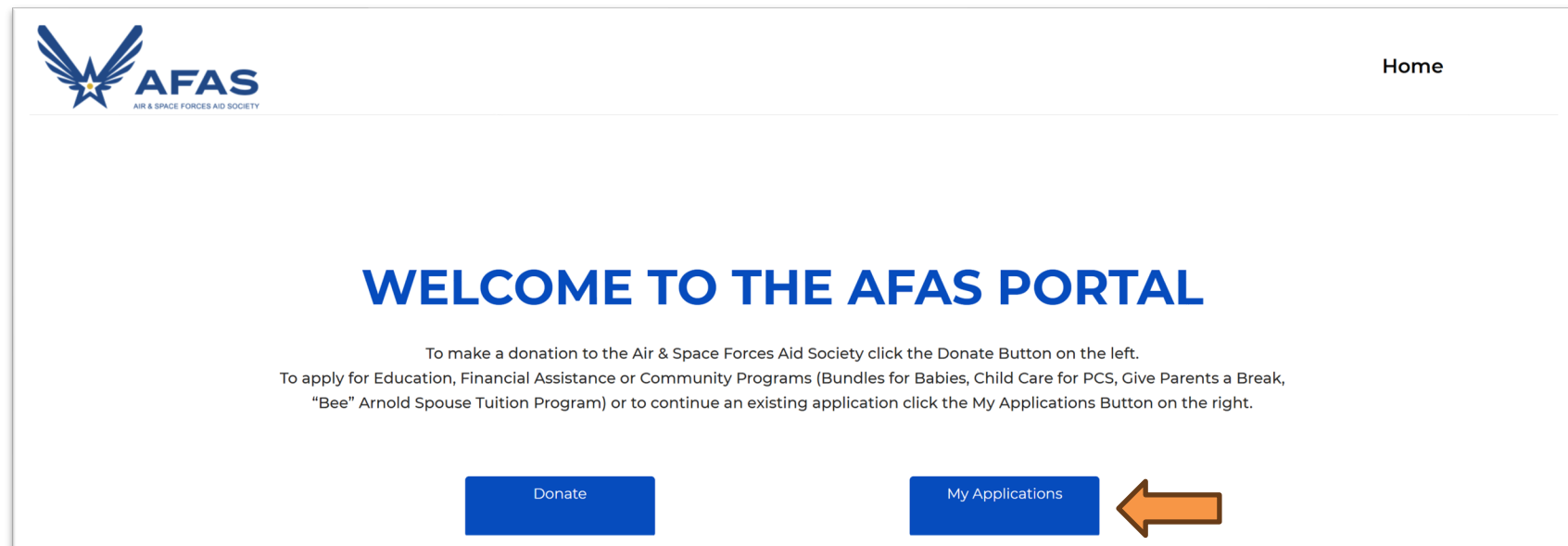
Change password

Creating an Application:

- You will need to Sign In to your account to start an application. (Select Sign In tab and enter your Email and Password.



- Next, click on **My Applications**



How to Apply:

- For **Financial Assistance** (including Safe Start and Child Car/Booster Seats), select **“Apply for Assistance.”**



My Applications

This page is the central location to monitor your applications with the Air & Space Forces Aid Society.

To begin a new application, click on one of the blue buttons below. To apply for Assistance, click the “Apply for Assistance” button on the left. To apply for a Community Program (Bundles for Babies, Bee Arnold Spouse Tuition, Child Care for PCS, Give Parents a Break), click on the “Apply for Community Program” button in the middle. If you are applying for the General Henry H. Arnold Grant please click on the “Apply for Hap Arnold Grant” on the right. If you are applying for assistance with a car seat, please apply under “Assistance.”

Once an application has been started but not completed, it will be displayed here with a status reason of "Unsubmitted". To edit or resume the application, click on the blue Application ID in the table below. This will take you back to the application, where you will be able to edit the information and finish the application.

Once the application has been submitted, it will be displayed here with a status reason of "Submitted". To view the details of the submission, click on the blue Application ID in the table below. This will take you to the application's detail page where you will be able to review the details of the submitted application.



Apply for Assistance

Apply for Community Program

Apply for Hap Arnold Grant

Application ID	Application Type	Application Subtype	Created On ↓	Status Reason	Application Processing Stage	Explanation of Process Stage
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Eligibility Verification:

- You must complete the eligibility questions and click “**Submit**” to begin your application.



Note: You must meet at least one eligibility category to proceed.

Registration Eligibility Check

Welcome to the Air Force Aid Society Emergency Assistance online application.

Incorporated in 1942, Air Force Aid Society (AFAS) is the official charity for the U.S. Air Force and U.S. Space Force. AFAS works to support and enhance the United States Air Force and the United States Space Force missions by providing emergency financial assistance, educational support, and community programs to Airmen, Guardians, and their families.

The intent of financial assistance is to stabilize an emergency situation. It is not intended to be a long term remedy when spending continues to exceed a budget. Emergency assistance may be provided as a no-interest loan or grant. Final determination will be made by HQ AFAS upon review of application, required documentation and the emergency financial need.

If your emergency financial need is due to the illness or death of a family member and required emergency travel assistance, please contact the American Red Cross at 1-877-272-7337.

To continue with an existing application [click here](#).

Select the eligibility category which pertains to you

- Active-Duty Air Force/Space Force member
- Spouse of an active-duty Air Force/Space Force member with a Power of Attorney (POA)
- Air National Guard or Air Force Reserve member
- Spouse of an Air National Guard or Air Force Reserve member with a Power of Attorney (POA)
- Air Force Retiree
- Spouse of an Air Force Retiree with a Power of Attorney (POA)
- Widow or widower of an Air Force Retiree
- Dependent family member (enrolled in DEERS) of Air Force/Space Force member who died on active duty
- Other military service member (Army, Coast Guard, Marines, Navy)
- None of the above



Step 1: Applicant Information page:

➤ Fill in the required information and then click **Save and Continue**.

*For Service members and Retirees applying on their own behalf, this will be **your** information, as the applicant requesting assistance.*

Note: All fields with an asterisk (*) are mandatory and must be completed to continue to the next screen

ASSISTANCE APPLICATION

1 Applicant Information2 Military Member Information3 Requested Assistance Details4 Dependents5 Requirements6 Disbursement Method

Applicant Information

SSN (with dashes) *

DODID *

First Name *

Middle Initial

Last Name *

Contact Information

Personal Email Address *

This email must be the one that you logged in with, if you would like to change it please do so on your profile page.

Work Email Address

Phone Number Type *

Work Phone (no dashes)

Step 2: Military Member Information

➤ Enter the required information for the military member (sponsor), then click **“Save and Continue.”**

Note: First Sergeant name and contact information are required for Financial Assistance applications only. AFAS may contact the First Sergeant if needed.

The screenshot shows a web application interface for entering military member information. At the top, there is a progress bar with five steps: 1 Applicant Information (checked), 2 Military Member Information (active), 3 Requested Assistance Details, 4 Dependents, and 5 Requirements. Below the progress bar, there is a sub-section for 'Disbursement Method'. The main form is divided into three columns: 'Military Member Information', 'Contact Information', and 'Military Information'. The 'Military Member Information' column includes fields for SSN (with dashes), DODID, First Name, Middle Initial, Last Name, Suffix, and Date of Birth (Format: MM/DD/YYYY). The 'Contact Information' column includes fields for Personal Email Address (with a note: 'Please enter a personal email address, mil email addresses will not be accepted'), Work Email Address, Phone Number Type (dropdown menu with 'Mobile Phone' selected), Mobile Phone (no dashes), and Work Phone (no dashes). The 'Military Information' column includes dropdown menus for Military Branch, Military Category, and Military Rank. To the right of these columns, there is a 'Unit Information' section with fields for Unit Name, Street, Duty Station/Base (with a search icon), City, State/Province (with a search icon), Zip Code, Unit Phone Number (no dashes) (with a note: 'Provide a telephone number'), First Sergeant (with a note: 'AFAS reserves the right to contact your Military & Family Readiness (M&FR), First Sergeant, or leadership if warranted.'), First Sergeant Phone Number (no dashes) (with a note: 'Provide a telephone number'), and First Sergeant Email. At the bottom of the form, there are two buttons: 'Previous' and 'Save and Continue'.

1 Applicant Information ✓ 2 Military Member Information 3 Requested Assistance Details 4 Dependents 5 Requirements

Disbursement Method

Military Member Information

SSN (with dashes) *

DODID

First Name *

Middle Initial

Last Name *

Suffix

Date of Birth (Format: MM/DD/YYYY) *

Contact Information

Personal Email Address *

Please enter a personal email address, mil email addresses will not be accepted

Work Email Address *

Phone Number Type *

Mobile Phone

Mobile Phone (no dashes) *

Work Phone (no dashes) *

Military Information

Military Branch *

Military Category *

Military Rank *

Please select a value

Unit Information

Unit Name *

Street

Duty Station/Base *

City *

State/Province *

Zip Code *

Unit Phone Number (no dashes) *

Provide a telephone number

First Sergeant *

AFAS reserves the right to contact your Military & Family Readiness (M&FR), First Sergeant, or leadership if warranted.

First Sergeant Phone Number (no dashes) *

Provide a telephone number

First Sergeant Email *

Previous Save and Continue

Step 3: Requested Assistance Details

- Click the blue **“Add Requested Item”** button to select the type(s) of assistance and amount needed.
- You may add multiple items by submitting each entry and repeating the steps.
- Once all items are added, provide a brief **Explanation of Hardship** describing your situation and need for assistance.

1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details 4 Dependents 5 Requirements 6 Disbursement Method

Click the "Add Requested Item" icon, select a category and provide a description and a dollar amount.

[Add Requested Item](#)

Requested Item Category ↑	Requested Item Subcategory	Description	Amount
There are no records to display.			

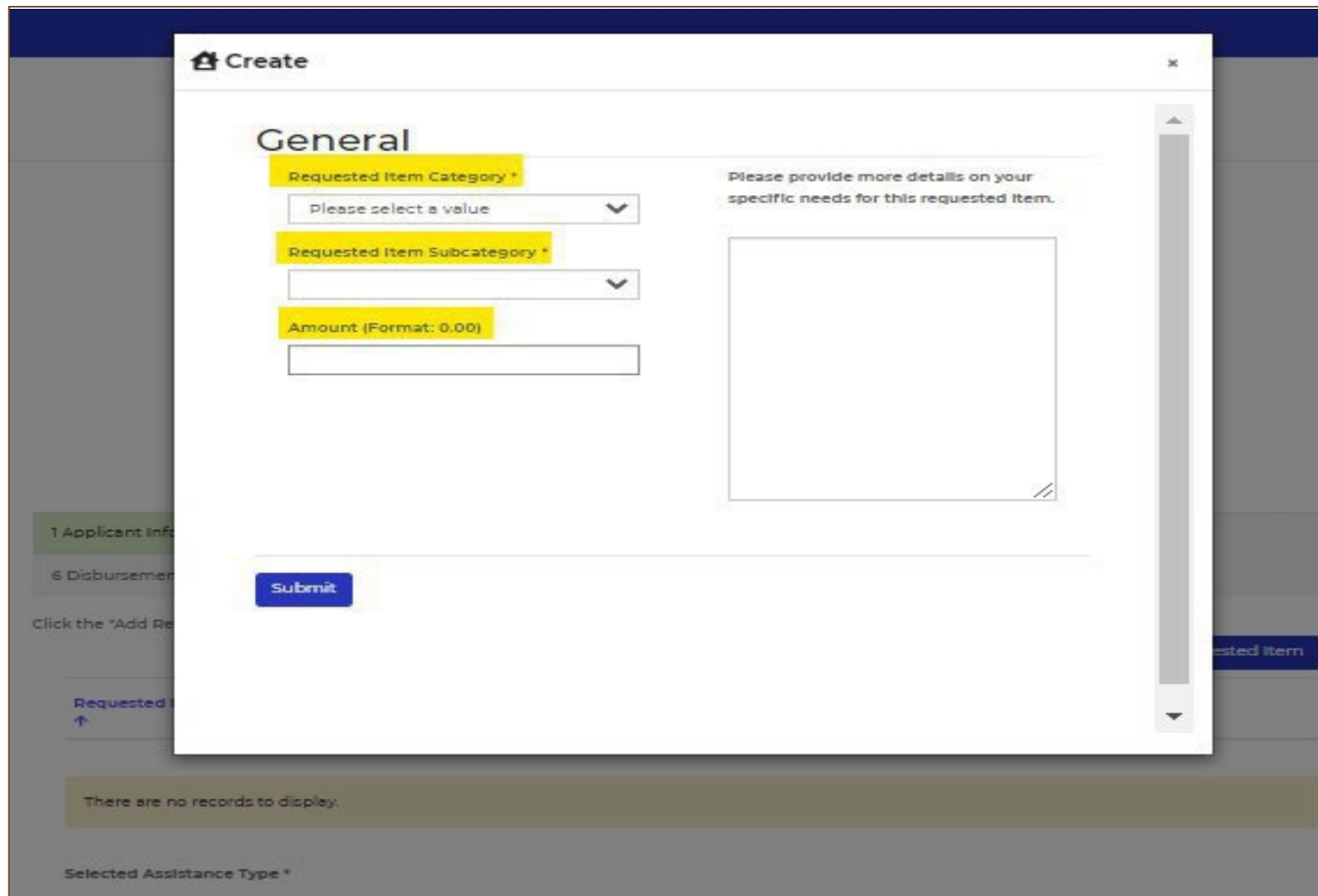
Selected Assistance Type *
Assistance

Explanation of Hardship *

[Previous](#) [Save and Continue](#)

Step 3 Continued: Requested Assistance Details

- Under **General**, use the drop-down boxes to select specific needs. Provide additional information for your needs in the open box on the right
- Once finished, click the blue **Submit** button

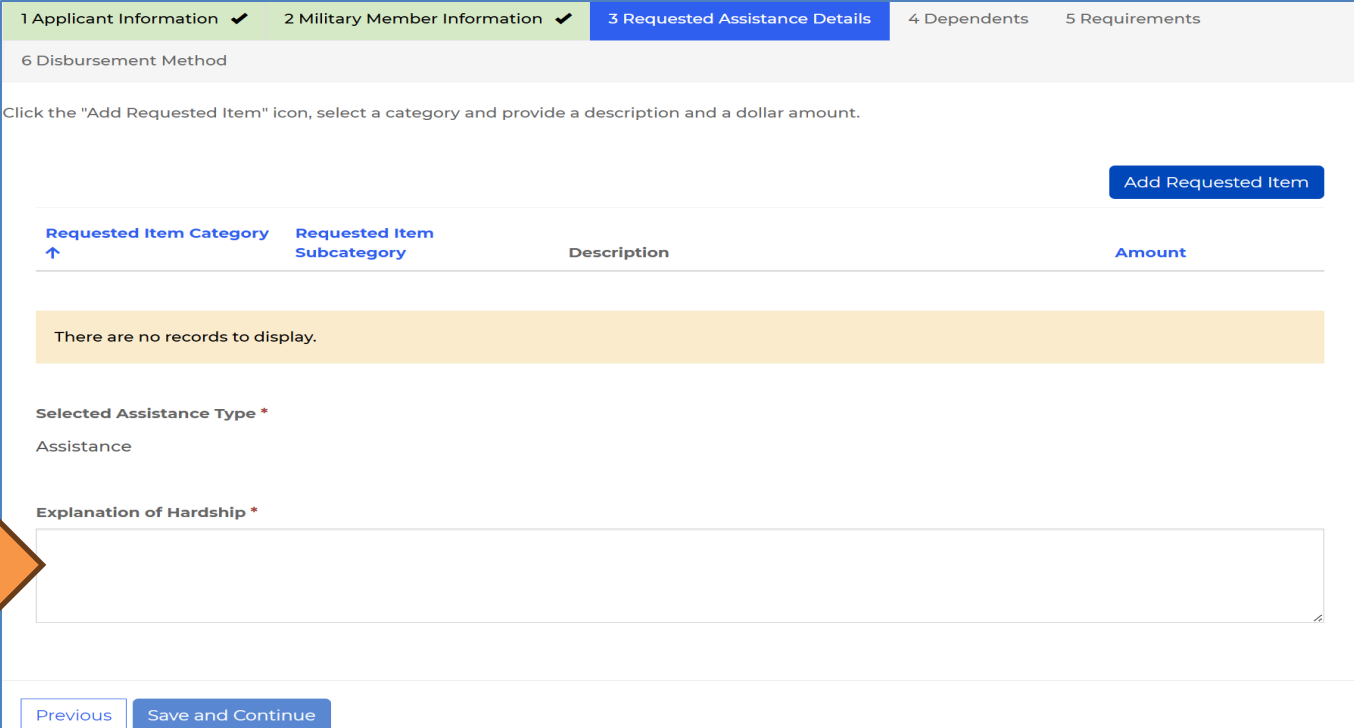


The screenshot shows a 'Create' modal window with a 'General' section. The form includes three required fields: 'Requested Item Category *' (a dropdown menu with 'Please select a value'), 'Requested Item Subcategory *' (a dropdown menu), and 'Amount (Format: 0.00)' (a text input field). To the right of these fields is a large text area with the instruction 'Please provide more details on your specific needs for this requested item.' and a 'Submit' button at the bottom left. The background shows a blurred interface with a sidebar containing '1 Applicant Info', '6 Disbursement', and 'Click the 'Add Re...' button, and a main area with 'Requested' and '↑' buttons, and a message 'There are no records to display.' and 'Selected Assistance Type *'.

Step 3 Continued: Requested Assistance Details

- When back on the **Requested Assistance Details page**, provide an **Explanation of Hardship** in the open box

Note: This should be clear and concise details about what caused the hardship and what is needed to achieve financial wellbeing. AFAS requires this information to better understand your specific situation



1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details 4 Dependents 5 Requirements

6 Disbursement Method

Click the "Add Requested Item" icon, select a category and provide a description and a dollar amount.

Add Requested Item

Requested Item Category ↑	Requested Item Subcategory	Description	Amount
There are no records to display.			

Selected Assistance Type *

Assistance

Explanation of Hardship *

Previous Save and Continue

Step 3 Continued: Requested Assistance Details

- If you need to *change* or *delete* one of your requested items, click the **blue down arrow** next to the dollar amount for that item

1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details 4 Dependents 5 Requirements

6 Disbursement Method

Click the "Add Requested Item" icon, select a category and provide a description and a dollar amount.

Add Requested Item

Requested Item Category	Requested Item Subcategory	Description	Amount	
Basic Living Expenses	Food		\$100.00	⌵
Rent/Mortgage	Mortgage		\$1,675.00	
Utilities	Electric/Gas		\$215.00	
Requested Total			\$1,990.00	

Selected Assistance Type *

Standard Assistance

Explanation of Hardship *

PROVIDE CONCISE, FACTS-BASED INFORMATION TO HELP HQ UNDERSTAND YOUR SITUATIONA

Previous Save and Continue

- Once all requested items have been entered and verified, review all categories and amounts to verify they are correct, then click **Save and Continue**

Step 4: Dependents page

- If you have any dependents, click **Add Dependent** to provide their details

Note: Please include all dependent names, Date of Birth (DOB), and your relationship as reflected in the Defense Eligibility Reporting System (DEERS). This information may be verified

- Once you have entered any dependents, or if you do not have any dependents, click **Save and Continue**

ASSISTANCE APPLICATION

1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details ✓ **4 Dependents** 5 Requirements

6 Disbursement Method

For each dependent enrolled into DEERS, click "Add Dependent" and complete the Name, Relationship, and Date of Birth fields. Continue until all your dependents enrolled into DEERS are listed.

[Add Dependent](#)

Name ↑	Relationship	Date of Birth	Age
There are no records to display.			

[Previous](#) [Save and Continue](#)

Step 5: Requirements page: Click on each **blue box** on the right and upload a copy of the Required Documents







Note: These documents are required by the system and **must** be attached before submitting your application (Documents required are based on your requested items and may vary based on request). Although these documents are limited, an AFAS Team Member may request additional documentation if needed.

All AFAS programs require supporting documentation. To avoid delays in processing your application, please ensure all required documents are submitted at the time of application.

1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details ✓ 4 Dependents ✓ 5 Requirements

6 Disbursement Method

Please attach each file individually by clicking the blue text on the left side of the table and in the new window click the choose file button to select your file that corresponds with the Document Name that you selected and click submit.

Document Type ↓	Description	Status	Received Date
Military ID/ Front and Back (Authority: DoDI 1000.13)		Pending	 
End-of-Month Leave and Earning Statement (LES)		Pending	 
Budget		Pending	 

Previous Save and Continue

Step 5 Continued: Create a Budget *Financial Assistance Applications Only*

- Click on the word **Budget** in blue under **Document Type**

Note: A budget is required with most Financial Assistance Applications

1 Applicant Information ✓ 2 Military Member Information ✓ 3 Requested Assistance Details ✓ 4 Dependents ✓ 5 Requirements

6 Disbursement Method

Please attach each file individually by clicking the blue text on the left side of the table and in the new window click the choose file button to select your file that corresponds with the Document Name that you selected and click submit.

Document Type ↓	Description	Status	Received Date
Military ID/ Front and Back (Authority: DoDI 1000.13)		Pending	
End-of-Month Leave and Earning Statement (LES)		Pending	
Budget		Pending	

[Previous](#) [Save and Continue](#)

- Click **Budget Worksheet** in the blue text and fill-in the Excel worksheet.
- When finished, upload the file from your computer (select **Choose Files**) and then click **Submit**

View details

Document Type *
Budget

Notes

Instructions
If you are applying for emergency travel assistance, the budget is not required.

There are no notes to display.

Download the budget template and upload the completed excel file below.
[Budget Worksheet](#)

Accepted file types: jpeg, png, doc, docx, pdf, xlsx *

Step 6: Disbursement Method (Applies to ALL AFAS Applications)

- Select how you would like to receive your disbursement, either through **Zelle** or **Bank ACH**

Zelle

To use Zelle, you must register through your bank and select the **Zelle Identifier Type**. It is either a stateside phone number (entered without dashes) or a personal email synced to your stateside bank account.

The screenshot shows the '6 Disbursement Method' step of the AFAS application. At the top, there are three progress indicators: '1 Applicant Information' with a checkmark, '2 Military Member Information' with a checkmark, and '3 Requested Assistance Details' with a checkmark. The current step, '6 Disbursement Method', is highlighted in blue. Below the progress indicators, there is a blue button labeled '6 Disbursement Method'. The main content area contains the following text: 'Enroll today in the Zelle payment platform to direct deposit approved emergency assistance funds into your account! Click Here to learn more.' Below this text is a dropdown menu for 'Disbursement Method *' with 'Zelle' selected. Underneath is another dropdown menu for 'Zelle Identifier Type *'. At the bottom of the form, there are two buttons: 'Previous' and 'Save and Continue'.

Bank ACH

If Bank ACH is elected, fill out the Bank Name, Routing Number and Account Number. Funds will be deposited directly into this account.

The screenshot shows the '6 Disbursement Method' step of the AFAS application. At the top, there are three progress indicators: '1 Applicant Information' with a checkmark, '2 Military Member Information' with a checkmark, and '3 Requested Assistance Details' with a checkmark. The current step, '6 Disbursement Method', is highlighted in blue. Below the progress indicators, there is a blue button labeled '6 Disbursement Method'. The main content area contains the following text: 'Enroll today in the Zelle payment platform to direct deposit approved emergency assistance funds into your account! Click Here to learn more.' Below this text is a dropdown menu for 'Disbursement Method *' with 'Bank ACH' selected. Underneath are three text input fields: 'Bank Name *', 'Routing Number *', and 'Account Number *'. Below these is a 'Verify Account Number *' field. At the bottom of the form, there are two buttons: 'Previous' and 'Save and Continue'.

- Once you have entered and verified your Disbursement Method, click **Save and Continue**

Note: AFAS is not responsible for incorrect Zelle Identifiers or Bank ACH information resulting in deposits being sent to the wrong account. Please ensure you have verified your information before clicking Save and Continue.

Final Steps to Submit Your Application to AFAS:

1. Please read the **Terms of Agreement** and then **check the box** indicating you understand and accept these terms
2. Select your **Marketing Preferences** for how you would like to be contacted
3. Once you have completed the 2 steps above and ensured you have attached all required documents, and verified your Zelle or Banking information, click **Submit** to send your application to AFAS for processing

Home > My Applications > Terms of Agreement

Terms of Agreement

I hereby authorize the Department of the Air Force to supply the Air Force Aid Society with any requested information in connection with this assistance. I further authorize the Department of the Air Force, or any agency, to supply my latest home address, or duty assignment to the Air Force Aid Society whenever requested.

I understand that:

- the solicitation of this information is authorized by 10 USC 8012;
- the disclosure of this information on my application is voluntary;
- all information requested will be used only for determining eligibility for and administration of a loan;
- the failure to provide all requested information may result in disapproval on this application;
- these funds will not be used to fund an abortion or for any expenses related to an abortion to include travel;
- these funds will not replace funds lost by fines or garnishments;
- these funds will be used for the purpose requested;

I authorize the AFAS to investigate my credit record and, in the administration and collection of this loan, furnish information concerning this loan to National Credit Bureaus and others who may properly receive this information. I certify that the information provided on this application is complete, true, and correct.

By checking this box I understand and accept the terms described above. *

Marketing Preferences

Allow Mail * <input checked="" type="radio"/> Allow <input type="radio"/> Do Not Allow	Allow Bulk Mail * <input type="radio"/> Allow <input checked="" type="radio"/> Do Not Allow
Allow Bulk Email * <input type="radio"/> Allow <input checked="" type="radio"/> Do Not Allow	Allow Soliciting * <input type="radio"/> Allow <input checked="" type="radio"/> Do Not Allow

What Happens Next?

- You will receive a verification email that your application was successfully submitted
- **If your application is approved**, you will receive an email from Adobe Sign (Please check Junk/Spam folders) with an attachment which requires your signature. This signed document must be submitted through Adobe Sign before AFAS can distribute any approved funds for all programs



Options ▾ Emergency Assistance Contract (Allotment) Next required field 2

AIR FORCE AID SOCIETY ASSISTANCE CONTRACT

MEMBER/APPLICANT INFORMATION			
MEMBER John Snuffy	MEMBER # CON-278900	LAST 4 OF SSN 1234	
APPLICANT John Snuffy	RELATIONSHIP Member		
DISBURSEMENT INFORMATION			
CASE # EA-2024-142107	PREVIOUS BALANCE	NEW LOAN \$1,640.00	NEW LOAN BALANCE \$1,640.00
MONTHLY REPAYMENT TERMS			
PAYMENT AMOUNT \$164.00	PAYMENT METHOD Allotment	# MONTHS 10	START DATE 9/15/2024

LOAN DISBURSEMENT – PROMISSORY NOTE

I acknowledge receipt of \$1,640.00 from the Air Force Aid Society as an interest free (0%) loan and I promise to repay this loan in full according to the monthly repayment terms outlined above.

I authorize AFAS to start an allotment in accordance with the allotment terms outlined above.

Start

By clicking continue, I acknowledge that I have read and agree to the Adobe [Terms of Use](#). See our [Privacy Policy](#) for details on our privacy practices.

Continue

Having difficulty with your application or have questions?

Contact AFAS at 703-972-2604 or email ea@afas.org for assistance



Additional Information

- Your application will be assigned to an AFAS Case Manager. It will be reviewed as quickly as possible.
- **Looking for an application update?** You may log into the portal and visit the **My Applications** tab to review the **status** of your application in live time.
- Ensure you answer any calls you receive from area codes 703 or 571 as your Case Manager may be trying to contact you for additional information regarding your request.
- Also, be sure to check your email as the Case Manager may send you messages regarding your case. You may also want to check your Junk/Spam folders for updates as well.

WELCOME TO THE AFAS PORTAL

To make a donation to the Air & Space Forces Aid Society click the Donate Button on the left.

To apply for Education, Financial Assistance or Community Programs (Bundles for Babies, Child Care for PCS, Give Parents a Break, "Bee" Arnold Spouse Tuition Program) or to continue an existing application click the My Applications Button on the right.

Donate

My Applications

How to Apply?

My Loans and Grants

